

**Expenses Assistance Process**

***For competitions outside Scotland* assistance with travelling and accomodation costs may be claimed by Pitreavie AAC athletes (first claim) and Pitreavie AAC coaches. Assistance with costs is limited to travel and accomodation.**

**Non Championship Events:**

**Costs up to £50 may be claimed.**

**Championship Events:**

**50% of costs can be claimed up to a maximum of £200. Where an athlete finishes in the top 8 in any competition 60% of the costs may be claimed up to a maximum of £220.**

***For Scottish Championship events* individual entry fees may be claimed back.**

**Requirements in the event of a claim:**

**Receipts for all costs must be provided.**

**Evidence of the result must be provided where a claim is being made which involves a top 8 finish.**

**Bank Account details (sortcode, account number and full account name) must be provided for costs to be credited to once authorised.**

**The undernoted form must be completed and submitted for all claims.**

<https://docs.google.com/forms/d/e/1FAIpQLScxb1RbdnDjEswLlj4aT_jiWtoK72IeZ0VVajy_NoMHhWhuNw/viewform?usp=sf_link>

**If applicable, result evidence should be submitted by email to** [president@pitreavie-aac.co.uk](mailto:president@pitreavie-aac.co.uk) **and** [treasurerpaac@gmail.com](mailto:treasurerpaac@gmail.com)**.**

**N.B. Any entry fees paid directly by the Club can not be claimed an an out of pocket expense.**